Monitoring Schedule for PY 2016

Desktop monitoring will be conducted throughout the grant period to identify whether grant recipients are performing in accordance with state and federal policies and regulations, as well as program expectations. Status Updates will be conducted on a biannual basis on Iowagrants.gov. IDOE will monitor program performance in terms of meeting federal and state targets, sound management of grant resources, and compliance with IDOE policies. If questions or concerns arise from a desk review, IDOE staff will contact the reviewed program for further discussion.

Monitoring Desktop Schedule for PY 2016

Date	Time	Program
October 7, 2015	10:30-12:00	IHCC
October 7, 2015	1:00-2:30	KCC
November 12, 2015	10:30-12:00	DMACC
November 20, 2015	10:30-12:00	SWCC
December 2, 2015	10:30-12:00	SCC
December 2, 2015	1:00-2:30	IVCCD
December 15, 2015	10:30-12:00	EICC
January 7, 2016	10:30-12:00	NCC
January 29. 2016	10:30-12:00	WITCC
January 29. 2016	1:00-2:30	NICC

Monitoring Site Visit Schedule PY 2016

Date	Program
September 15, 2015	ICCC
October 22, 2015	IWCC
November 4, 2015	HCC
March 23, 2016	NIACC
April 5, 2016	ILCC

Pursuant to *Iowa's Adult Literacy Program State Transition Plan Program Year 2016*, IDOE reserves the right, at all reasonable times, to conduct site visits to review and evaluate grant recipient records, accomplishments, organizational procedures, and financial control systems; to conduct interviews; and to provide technical assistance. All visits will be performed in such a manner as will not unduly disrupt the grant recipient's operations. In addition, 20 percent of the programs will have an on-site audit conducted requiring formative and summative performance data, copies of program and fiscal policies, and interviews with staff and students to verify compliance with all federal/state mandates and requirements